



Blue Mountain Community College *Administrative Procedures*

Procedure Title: Memorials
Procedure Number: 02-2005-0002
Board Policy Reference: IV.H.

Accountable Administrator: President
Position responsible for updating: Foundation Director
Original Date: 12-02-05
Date Approved by Cabinet: 1-10-06
Authorized Signature: *Signed original on file*
Dated: 1-11-06
Date Posted on Web: 07-16-09
Revised:
Reviewed: 07-09

Purpose/Principle/Definitions:

The College will consider the acceptance of memorial items in honor of persons who have special significance to the students, the College or the community. A room or item may be named for the person in whose honor a fund is created. A memorial plaque may be appropriately dedicated whenever a room or item is designated as a memorial.

The President or designee may receive items for the College as a memorial to a student or person having a special significance to the students. Items received as memorials become the property of the College. The President's approval is necessary for acceptance of any item that may require additional maintenance cost to the College. The President may establish guidelines for the acceptance of such memorials.

Offers of memorial scholarships will be submitted to the Foundation with information concerning the purpose of the memorial and administration of the scholarship fund. All scholarships will be administered according to Foundation guidelines.

Legal References:

[ORS 341.290 \(2\)](#)